



1315 N Dixie Highway
Elizabethtown, KY 42701
Office: 270-769-9368
Fax: 270-737-9370



www.FirstTimeInc.com www.FirstTimeRealty.com

Rental Application

Equal Housing Opportunity

(A separate rental application must be completed by each occupant over the age of 18)

There is a \$30 per adult application fee that must be paid before the application can be processed.

First Time Inc. processes your application for income verification, criminal background, repossessions, evictions, credit check and personal/professional references including social media, along with prior landlords in order to make a valid determination for our Owners we represent.

Full Name _____ Home Phone () _____
Social Security # _____ Date of Birth _____
Email Address _____ (optional) Other Phone () _____
Co-Applicant Name _____
Co-Applicant Date or Birth _____ Social Security # _____
Names, Ages & Date of Birth for any Dependents _____

List All Pets _____

HOW DID YOU HEAR ABOUT US?

Newspaper _____ Yellow Pages _____ White Pages _____ Sign _____ Walk In Other _____

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____ City _____ State _____ Zip _____
Month / Year Moved In _____ Reason for Leaving _____
Rent \$ _____ Owner / . Agent _____ Phone () _____
Previous Address (last 3 years) _____
Rent \$ _____ Owner / . Agent _____ Phone () _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes _____ No _____
Have you ever been evicted from a rental residence? Yes _____ No _____
Have you had two or more late rental payments in the past year? Yes _____ No _____
Have you ever willfully or intentionally refused to pay rent when due? Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Employment Status: Full Time _____ Part Time _____ Student _____ Unemployed _____
Employer _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____

(If employed by above less than 12 months, give name and phone of previous employer)

Previous Employer _____
Dates employed _____ Employed as _____
Supervisor Name _____ Phone () _____
Salary \$ _____ per _____

If you have other sources of income that you would like us to consider, please list income, source and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source / Contact Name & Number _____



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PLEASE LIST YOUR REFERENCES

Name _____ Address _____
Phone _____ Relationship _____

Personal Reference of Emergency Contact:

Name _____ Address _____
Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____ License Plate State _____

Additional Information:

Please give any additional information that might help owner / management evaluate this application?

PROPERTY I AM INTERESTED IN RENTING: _____

**AUTHORIZATION
Release of Information**

I hereby authorize Landlord to verify the validity of all above information, and to inquire now or periodically with my employers, former landlord, financial institutions, and any of the credit reporting bureaus available to them. I agree to supply any additional information needed by owner / agent, for this purpose and acknowledge that my deposit may be forfeited if I do not comply with any such request.

Please sign: x _____ Date _____
Name of Applicant (please print)
x _____ Date _____
Signature of Applicant
x _____ Date _____
Signature of Leasing Agent / Landlord

APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE US ONLY)

Deposit of \$ _____ Received by _____ Date _____

OFFICE NOTES _____

It is against the law to discriminate against prospective tenants on the basis of race, religion, national origin, age, or disability. Local or state laws may include additional classes which are protected from discrimination in housing.

